

Public Document Pack

Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Lead Member for Universal Services Decision Day & Executive Member for Countryside and Regulatory Services Decision Day held at the Castle, Winchester on Monday, 18th September, 2023

1. **BUS SERVICE IMPROVEMENT PLAN PLUS**
2. **SAVINGS PROGRAMME TO 2025 – REVENUE SAVINGS PROPOSALS**
3. **FUTURE OWNERSHIP AND MAINTENANCE OF BUS SHELTERS**
4. **ENERGY SUPPLY CONTRACTS**
5. **COMMERCIAL WASTE COLLECTION, DISPOSAL AND RE-CYCLING SERVICES**
6. **APPOINTMENTS TO OUTSIDE BODIES, STATUTORY JOINT COMMITTEES, PANELS AND PARTNERSHIP BOARDS**

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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	18 September 2023
Title:	Bus Service Improvement Plan Plus
Report From:	Director of Universal Services

Contact name: Andrew Wilson

Tel: 07718 146174

Email: andrew.wilson@hants.gov.uk

1. The decision:

- 1.1. That the Executive Lead Member for Universal Services gives approval to enter into the necessary contractual arrangements, in consultation with the Head of Legal Services, for receipt of the County Council's allocation of £7,158,924 Department for Transport (DfT) Bus Service Improvement Plan (BSIP) Plus grant funding for 2023/2024 and 2024/2025.
- 1.2. That the funding be allocated to measures that will support and improve local bus services and associated infrastructure, consistent with the objectives set out in Hampshire's BSIP.
- 1.3. That the Executive Lead Member for Universal Services gives authority to spend and enter into contractual arrangements (in consultation with the Head of Legal Services) with transport operators in Hampshire in accordance with the principle set out in 1.2 above, up to the value of the BSIP Plus grant awarded to the County Council by the Department for Transport (DfT).
- 1.4. That the Executive Lead Member for Universal Services delegates authority to the Director of Universal Services, in consultation with the Executive Lead Member for Universal Services and the Head of Legal Services, to determine the principles for the award of the funding which will be allocated to support the objectives of the Hampshire BSIP.
- 1.5. That the Executive Lead Member for Universal Services notes the terms of the BSIP funding attached to the County Council's allocation of £7,158,924 Department for Transport (DfT) Bus Service Improvement Plan (BSIP) Plus grant funding for 2023/2024 and 2024/2025 as set out in the Exempt Appendix, and agrees they are acceptable.

2. Reasons for the decisions:

- 2.1. The County Council has been allocated £3,579,462 of 'BSIP Plus' funding by DfT for 2023/24 and the same amount for 2024/25, totalling £7,158,924. This funding is to deliver measures that will help to maintain the existing bus network, improve bus services and provide better bus infrastructure as described in Hampshire's BSIP.

2.2. Such improvements will safeguard existing routes for the duration of the funding period and where there is a commercial business case, provide better bus services for Hampshire’s residents and visitors, encourage more people to travel by public transport and therefore contribute to Hampshire County Council’s strategic objectives around economic growth, accessibility, climate change and air quality. Better bus services will help people to live safe, healthy, independent lives.

2.3. It is a condition of the BSIP Plus funding that Local Transport Authority (LTA) bus budgets are maintained at least at the same level as the BSIP+ funding is additional to previously agreed council budgets. The Memorandum of Understanding between the DfT and the County Council also states that any if concessionary travel reimbursements are reduced, the corresponding budget must be reinvested into other bus measures.

3. Other options considered and rejected:

3.1. DfT’s BSIP Plus funding is ringfenced to maintaining the existing bus network and to the delivery of bus improvement measures contained within Hampshire’s BSIP, so the funding cannot be spent on other projects.

3.2. The County Council could choose to decline this funding. This option has been rejected due to the opportunity this funding presents to invest in and boost Hampshire’s bus network for the residents of Hampshire.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

I thank Councillor Jackie Porter for attending and speaking at my Decision Day today.

Approved by: ----- Executive Lead Member for Universal Services Councillor Nick Adams-King	Date: 18 September 2023
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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	18 September 2023
Title:	Universal Services Savings Programme to 2025 – Revenue Savings Proposals
Report From:	Director of Universal Services

Contact name: Patrick Blogg

Tel: 03707 796865

Email: Patrick.blogg@hants.gov.uk

1. The decision:

- 1.1 To approve the submission of the proposed savings options contained in this report and Appendix 1 to the Cabinet.

2. Reasons for the decision:

- 2.1 The County Council expects to face a budget gap of at least £132m by 2025/26 due to growing demand for services such as social care for vulnerable children and adults, significant increases in the cost of goods and services and continued shortfalls in government funding.
- 2.2 The County Council undertook an open public consultation '*Making the most of your money*' which ran for six weeks between 12 June and 23 July 2023.
- 2.3 The consultation was widely promoted to residents and stakeholders, and asked for views on a range of high-level options that could help to address the shortfall, so that the County Council could take residents' needs into account when considering the way forward.
- 2.4 Following successive programmes, which will have delivered over £640m cost reductions since June 2010, the Universal Services Directorate started work in March 2022 to identify potential opportunities for further savings to contribute to meeting the Council's budget gap to 2025/26.

3. Other options considered and rejected:

3.1. A range of savings options for meeting the estimated budget gap were evaluated for viability in preparing this report, The proposals presented in the report were considered to be the best of options that take into account: relative impact, the views of stakeholders, and the requirement to maximise the contribution to the Savings Programme to 2025.

4. Conflicts of interest:

4.1. Conflict of interest declared by the decision maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: Not applicable

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reasons for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

I thank the Select Committee for its input in pre-scrutinising the proposals and the support and comments, which have been considered in making my Decision.

Approved by:

Date:

18 September 2023

Executive Lead Member for Universal Services

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	18 September 2023
Title:	Future Ownership and Maintenance of Bus Shelters
Report From:	Director of Universal Services

Contact name: Aida Miralles

Tel: **Email:** Aida.miralles@hants.gov.uk

1. The decision:

- 1.1. That the Executive Lead Member for Universal Services notes the imminent expiry of third-party management arrangements for bus shelters for Rushmoor, Gosport and Hart borough/district councils and gives approval for the County Council as Highway Authority to accept the responsibility of maintenance for these shelters for the use of the travelling public.
- 1.2. That the Executive Lead Member for Universal Services delegates authority to the Director of Universal Services in consultation with the Head of Legal Services to make arrangements via contracts, licences, or otherwise for the transfer of ownership and maintenance liability for bus shelters from district and borough councils and to permit the continued presence of third party bus shelters on the public highway.
- 1.3. That the Executive Lead Member for Universal Services gives authority to procure, spend and enter into contractual arrangements with a third-party provider for the provision and maintenance of bus shelters in key areas across Hampshire up to a value of £50,000 per annum, and to use any share of advertising revenue generated to offset maintenance costs for any bus shelters that the Highway Authority remains responsible for.

2. Reasons for the decision:

- 2.1. To ensure the continued presence, management, and maintenance of bus shelters on Hampshire highways in light of the announcements of Rushmoor and Gosport Borough Councils, and of Hart District Council, indicating that they intend to discontinue this service, and the possibility of other borough and district councils following suit. The proposals will ensure the generation of a revenue stream to help fund maintenance of shelters.
- 2.2. To secure arrangements for the continued provision and maintenance of bus shelter assets where the contractual arrangements between third party suppliers and other local authorities in Hampshire which currently allow for this provision, are no longer in place.

2.3. To seek approval to procure, spend and enter into contractual arrangements with a third-party provider to secure the longer term provision and maintenance of bus service infrastructure in line with available budgets.

3. Other options considered and rejected:

3.1. That the County Council does not take ownership of any shelters. This option was rejected because the alternative is that these shelters are removed and the County Council recognises the importance of these shelters to support the provision of local bus services.

3.2. That the County Council does not procure an outside advertising agreement through a third-party agency. This option has been rejected because it is proposed that revenue generated through these agreements would pay for ongoing maintenance for any County Council owned and maintained shelters which fall outside the contractual agreement.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

18 September 2023

**Executive Lead Member for Universal Services
Councillor Nick Adams-King**

forward purchasing risk strategy, or offer the level of management support, governance, supplier relationship, management and reporting as provided by LASER.

3.2 LASER have re-tendered the framework for 06 January 2023 - 30 September 2028, allowing call off contracts for up to September 2029, and the best value providers are the incumbent suppliers. Thus further competition is not required as the framework allows for direct call off of the most economically advantageous suppliers.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:	Date:
-----	18 September 2023
Executive Member for Countryside and Regulatory Services	
Councillor Russell Oppenheimer	

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Countryside and Regulatory Services
Date:	18 September 2023
Title:	Commercial Waste Collection, Disposal and Re-cycling Services
Report From:	Director of Universal Services

Contact name: Keith Heard

Tel: **Email:** keith.heard@hants.gov.uk

1. The decision:

- 1.1 That approval is given to procure a four-year single supplier framework from which Hampshire County Council, Schools and partner authorities during the four year period will call off a contract for the collection, disposal, and recycling of commercial waste generated on Hampshire's corporate estate, schools, and by partners, to last up to eight years with a break at six years to coincide with the larger Waste Disposal contract in 2030.
- 1.2 That the Executive Member for Countryside and Regulatory Services gives approval to procure, spend and enter into any contractual arrangements for a total spend of £24million on Commercial Waste Collection, Disposal and Re-cycling Services, of which £8million is to be funded from Hampshire County Council Directorate Revenue budgets, with the remainder funded by schools and partner authorities.

2. Reasons for the decision:

2.1 The Executive Member for Policy and Resources approved a strategy for a single supplier framework in 2016. The strategy has been revisited with stakeholders and the market as part of an analysis of the options, and it is considered that continuing with the current arrangement best meets the needs of the Council, Schools and partners. Multiple suppliers across the estate and partners would lead to a requirement for higher levels of contract management, and would not facilitate the step changes in terms of social value and climate change.

2.2 The current contract expires 3rd July 2024 with no option to extend further. The decision is required to allow procurement, mobilisation and transfer of contract obligations in a timely and efficient manner.

3. Other options considered and rejected:

- 3.1 A variety of other arrangements have been considered, including other frameworks, integration with other Hampshire County Council Facilities Management contracts, fixed term contracts, multi supplier or geographic lotting. A review of such options concluded that the existing single supplier best suits the needs of Hampshire County Council for the collection and disposal of commercial waste. Other arrangements do not cover the full range of waste categories required, and lotting the arrangement would lead to different contractors, different waste bins, and different management regimes across the estate. The current single supplier maximises efficiency of management, reporting and purchase to pay systems.
- 3.2 A fixed term contract would not allow flexibility for partner authorities and schools to call off contracts directly.
- 3.3 Multi supplier or geographically allotted solutions – for reasons of management efficiency, partnership working, and to avoid multiple contractors visiting sites, a single supplier for the whole County is the preferred option.

4. Conflicts of interest:

- 4.1 Conflicts of interest declared by the decision-maker:
- 4.2 Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:	Date:
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Executive Member for Countryside and Regulatory Services Councillor Russell Oppenheimer	18 September 2023

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Countryside and Regulatory Services
Date of Decision:	18 September 2023
Decision Title:	Appointments to Outside Bodies, Statutory Joint Committees, Panels and Partnership Boards
Report From:	Director of People and Organisation

Contact name: Katy Sherwood

Tel: 03707 791 898

Email: katy.sherwood@hants.gov.uk

1. The Decision:

a) In accordance with Part 1: Chapter 12 of the Constitution, that the Executive Member for Countryside and Regulatory Services be requested to make an appointment to the Partnership Board as detailed below. The term of office until County Council elections in May 2025:

Name of Body	Description	Previous	Appointment(s) until May 2025
Hampshire Countryside Access Forum (1)	The Hampshire Countryside Access Forum advises the County Council and other organisations on improving opportunities to enjoy Hampshire's countryside and coast.	Juliet Henderson	Mike Ford

2. Reason for the decision:

2.1. To maintain County Council representation on bodies within the community.

3. Other options considered and rejected:

3.1. Not to make appointments, which would cease County Council representation.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

<p>Approved by:</p> <p>-----</p> <p>Executive Member for Countryside and Regulatory Services</p>	<p>Date: 18 September 2023</p>
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